

RAAUZYUW RUDIDFE0001 1391430-UUUU--RHMCSSU.

ZNR UUUUU

R 191430Z MAY 05 ZYB
FM DFAS INDIANAPOLIS IN//ADIP//
TO AIG 4579
INFO DFAS INDIANAPOLIS IN//ADIP//

BT

UNCLAS

MSGID/GENADMIN/DFAS-ADIP//

SUBJ/CLEARING SUSPENSE ACCOUNT TRANSACTIONS (ACCTG POL IMPL MSG 05-39)

- A. DODFMR, VOL 3, CHAPTER 11.
- B. DFAS-IN REG 37-1, CHAPTER 16.
- C. DFAS-IN REG 37-1, CHAPTER 19.
- D. DIRECTOR, ACCOUNTING SERVICES, STANDARD PROCEDURES FOR PROCESSING OVERAGED SUSPENSE ACCOUNT TRANSACTIONS NOT COVERED BY PUBLIC LAW 107-314, OCTOBER 2004.
- E. DODFMR, VOL 5, CHAPTER 6.
- F. MSG, DFAS-IN ADIP 162000Z MAY 05 (ACCTG POL IMPL MSG 05-37).

1. REF F IS REPLACED BY THIS MESSAGE.
2. ALL DISBURSING AND ACCOUNTING ACTIVITIES ARE REMINDED TO REVIEW GUIDANCE CONTAINED IN REFERENCES A, B AND D.

3. DISBURSING AND ACCOUNTING ACTIVITIES WILL REVIEW TRANSACTIONS RECORDED IN SUSPENSE ACCOUNTS TO ENSURE SUSPENSE ACCOUNTS ARE BEING USED FOR PURPOSES AUTHORIZED BY REFERENCES A, B AND D. ADDITIONALLY, REVIEW CURRENT BUSINESS PROCESSES TO DETERMINE IF SOME TRANSACTIONS CAN BE RECORDED DIRECTLY TO AN APPROPRIATION. ULTIMATE GOAL IS TO DECREASE NUMBER OF TRANSACTIONS RECORDED IN

SUSPENSE ACCOUNTS AND TO TIMELY CLEAR THOSE THAT ARE AUTHORIZED TO BE RECORDED IN A SUSPENSE ACCOUNT.

4. IN GENERAL, TRANSACTIONS IN SUSPENSE ACCOUNTS MUST BE CLEARED WITHIN 60 DAYS

OR POSSIBLY BE CHARGED TO CURRENT APPROPRIATIONS. SOME EXCEPTIONS ARE PROVIDED

IN REF D, PARAGRAPH 2.1.F. AFTER 60 DAYS PROCESS NON-EXEMPT TRANSACTIONS AS FOLLOWS:

A. TRANSFER UNIDENTIFIED CREDIT TRANSACTIONS (COLLECTIONS) TO 21R3210.0001 (GENERAL FUND PROPRIETARY RECEIPTS NOT OTHERWISE CLASSIFIED, ARMY).

B. PROCESS A REQUEST FOR DISCONTINUED RESEARCH FOR UNIDENTIFIED DEBIT TRANSACTIONS (DISBURSEMENTS). FOLLOW GUIDANCE IN REFERENCE A, PARAGRAPH 110801

AND REF C, PARAGRAPHS 190703-190705 FOR PREPARATION OF THE PACKAGE AND APPROVAL

PROCESS. FUND HOLDER WILL HAVE 30 CALENDAR DAYS TO REVIEW THE REQUEST AND FORWARD IT TO THE APPROPRIATE APPROVING AUTHORITY.

C. PROCESS REQUEST FOR RELIEF OF AN ERRONEOUS PAYMENT FOR UNIDENTIFIED DEBIT TRANSACTION (DISBURSEMENTS), IF THE REQUEST FOR DISCONTINUED RESEARCH IS DISAPPROVED. FOLLOW GUIDANCE IN REFERENCE E TO PROCESS THE REQUEST FOR RELIEF OF THE ERRONEOUS PAYMENT.

5. DFAS-IN DEPARTMENTAL ACCOUNTING WILL BE REVIEWING SUSPENSE ACCOUNT BALANCES

AND REPORTING TO DFAS-IN DIRECTOR AND DEPUTY DIRECTOR WHEN NON-EXEMPT BALANCES EXCEED THE 60-DAY TIMEFRAME.

6. THIS MESSAGE HAS BEEN COORDINATED WITH ARMY (ASA(FM&C)).

7. POC, 317-510-3272.//

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